



EXTRAORDINARY  
प्राधिकार से प्रकाशित  
Published by Authority

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l a 85] i kV/ Cys j] cQ/kokj] 7 vC\$y] 2010  
No. 85, Port Blair, Wednesday, April 7, 2010

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**ANDAMAN AND NICOBAR ADMINISTRATION  
OFFICE OF THE LABOUR COMMISSIONER  
DIRECTORATE OF EMPLOYMENT & TRAINING**

**NOTIFICATION**

**Port Blair, dated the 7<sup>th</sup> April, 2010**

No. 81/2010/F.No. D7/Admn.-15(31)/99-LC.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, Notification No.U-14939/2/83-ANL dated 21<sup>st</sup> Feb., 1985, and in supersession of Administration's Notification No. 98/F.No. 73-80/98-Labour dated 23<sup>rd</sup> July, 1998, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of **Vocational Guidance Officer** in the Directorate of Labour & Employment & Training of the Andaman and Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:-**

- i) These Rules may be called the Andaman and Nicobar Administration (Vocational Guidance Officer) in the Directorate of Labour & Employment & Training of the Andaman and Nicobar Administration) Recruitment Rules, 2010.
- ii) They shall come into force on the date of their publication in the Official Gazette.

**2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:-**

The number of posts, their classification and scale of pay attached thereof, shall be as specified in paras 2 to 4 of the said Schedule annexed thereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATIONS:-**

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 15 of the said Schedule.

**4. DISQUALIFICATIONS:-**

No person —

- (a) Who has entered into or contracted a marriage with a person, having a spouse living, or
  - (b) Who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said posts:

Provided that the Central Govt. may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any persons from the operation of this rule.

**5. POWER TO RELAX:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, if necessary, relax any of the provision of these rules with respect to any class or category of persons.

**6. SAVING:-**

Nothing in these rules shall effect reservations, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**Lt. General (Retd.) Bhopinder Singh**  
**LIEUTENANT GOVERNOR,**  
Andaman and Nicobar Islands.

By order of Lieutenant Governor,

Sd/-  
**(MADHU)**  
**Additional Secretary (Labour)/Labour Commissioner**  
**Director of Employment & Training**

**SCHEDULE**

**Recruitment Rules to the post of 'Vocational Guidance Officer' in the Department of Labour, Employment & Training, A&N Administration**

1.	Name of the Post	<b>Vocational Guidance Officer</b>
2.	No. of Posts	01 (One) 2010 Subject to variation dependent on workload
3.	Classification	General Central Service Group 'B', Non-Gazetted, Non- Ministerial
4.	Pay Band & Grade Pay/Scale of Pay	PB-2 Rs. 9300-34800 + GP Rs. 4200
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under rule 30 of the CCS (Pension) Rules, 1972	No
7.	Age limit for direct recruits	Not exceeding 30 yrs. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Govt.)  <b>Note :</b> The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman & Nicobar Islands and Lakshadweep)
8.	Educational and other qualifications required for direct recruitment	<b><u>Essential :</u></b> 1. Degree in Psychology / Statistics / Economics / Commerce/Social Work from a recognized University or equivalent

		<p>2. 3 yrs. experience in employment counseling/ vocational guidance, including experience of handling manpower problems and collection of data concerning occupation/vocation</p> <p><b><u>Desirable :-</u></b></p> <p>1. Master's Degree in any of the subject mentioned in EQ 1</p> <p>2. Post Graduate Diploma in Vocational Guidance from a recognized Institution/University or equivalent</p> <p><b>Note : 1.</b> Qualifications are relaxable at the discretion of Lt. Governor, A&amp;N Islands in the case of candidate otherwise well qualified</p> <p><b>Note : 2.</b> The qualifications regarding experience are relaxable at the discretion of Lt. Governor in case of candidates belonging to Scheduled Tribe if, at any stage of selection, the Lt. Governor is of opinion that sufficient number of candidates from this community possessing the required experience are not likely to be available to fill up the vacancies reserved for them</p>
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotion	<p>Age : No</p> <p>EQ : No</p>
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By promotion failing which by direct recruitment
12.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/ absorption to be made	<p><b><u>Promotion</u></b> : From Assistant Employment Officer in the scale of pay in PB-1 Rs. 5200-20200 with GP 2800 with 6 years regular service in the grade</p> <p><b>Note</b> : For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1.1.2006/the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Commission</p>
13.	If a DPC exists, what is its composition ?	<p><b><u>Group 'B' DPC (for promotion/confirmation) consisting of :</u></b></p> <p>1. Secretary (Labour), A &amp; N Admn. - Chairman</p> <p>2. Labour Commissioner/DE&amp;T - Member</p> <p>3. Director of Industries - Member</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	Attached as Annexure to Schedule

**Annexure**

**Column No. 15 :**

**DUTIES AND FUNCTIONS OF VOCATIONAL GUIDANCE OFFICER**

1. To provide career guidance to the unemployed with respect to employment avenues and organize vocational guidance programmes.
2. To track sectoral employment trends.
3. Any other work/job assigned by the controlling authority from time to time.

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